



OFFICE OF THE DIRECTOR
ACHARYA HARIHAR POST GRADUATE INSTITUTE OF CANCER
(Formerly: Acharya Harihar Regional Cancer Centre)
CUTTACK-753007 (Odisha)
Tel.No: 0671-2304264, Fax No: 0671-2304683,
Email: ahrccdirector@gmail.com

No. 608 / AHPGIC, Cuttack
S-59/15-22

Date: 08.02.2023

TENDER CALL NOTICE

Sealed tenders in two-bid system are invited for empanelment of drug stores for supply of medicines including chemotherapy drugs and medical consumables to the indoor cancer patients of this institute for a period of three years. The tenders should reach the office of the undersigned by 5 PM on 09.03.2023 through Registered Post/Speed Post only, which will be opened on 10.03.2023 at 12:30 PM in the office chamber of the Director, AHPGIC, Cuttack. The last date and time of receipt of pre-bid queries through mail (ahrccdirector@gmail.com/ntstore.ahrcc.2019@gmail.com) is hereby fixed on 23.02.2023 by 2 PM. **Queries submitted on the pre-bid date shall not be entertained under any circumstances.** The date of pre-bid meeting has been fixed on 24.02.2023 at 12:30 PM. The authority reserves the right to accept/reject any/all bids without assigning any reasons thereof. No tender shall be received beyond the date and time fixed.

Documents to be submitted for empanelment of drug store:

The tenderers shall submit the tender documents with technical bid in sealed envelope superscribed as technical bid (Cover-A) and price bid in sealed envelope superscribed as price bid (Cover-B), which will be kept inside single sealed envelope superscribed as "Tender for Empanelment of Drug Stores" on its top. The bidders have to submit the following documents along with the tender paper in Technical Bid (Cover-A):

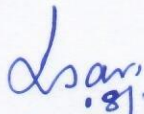
- a. Attested Xerox copy of initial Drug License along with up to date valid Retention copy/Renewal copy.
- b. Attested Xerox copy of up to date IT Return Certificate for last three financial years, i.e., 2019-20, 2020-21, and 2021-22.
- c. Attested Xerox copy of Pan Card.
- d. Attested Xerox copy of GST Registration Certificate.
- e. Attested Xerox copy of up to date GST clearance certificate.
- f. Audited balance sheet with form 3CB and form 3CD in respect of yearly turnover of previous three successive years, i.e., 2019-20, 2020-21, and 2021-22, which should not be less than Rs. 1 crore per annum.
- g. The bidder should have minimum three years of retailing experience in both general and anti-cancer drugs and should submit an affidavit for the same.
- h. Account payee DD amounting to Rs. 2,00,000/- towards cost of EMD in favour of **Director, Acharya Harihar Regional Cancer Centre, Cuttack** should be attached with the tender paper (Cover-A).

- i. Account payee DD amounting to Rs. 2000/- (non-refundable) in shape of DD in favour of **Director, Acharya Harihar Regional Cancer Centre, Cuttack** should be attached with the tender paper (Cover-A) towards purchase of tender paper.
- j. Undertaking in the letterhead of the bidder as per Annexure I.
- k. The bidder must also submit an affidavit that the bidder has not been blacklisted and no criminal case is pending against the bidder.
- l. Minimum 3 years' experience as an empanelled drug store (with appropriate proof) must be submitted in the tender documents.

GENERAL TERMS & CONDITIONS

1. The empanelment shall be valid for a period of three years. On satisfactory performance, the empanelment period shall be extended for another year solely at the discretion of the authority.
2. The EMDs of all bidders, both successful and unsuccessful, shall be returned after finalization of tender process.
3. The drug store should have a capacity to supply not less than 75% of the commonly prescribed medicines and chemotherapy drugs.
4. The drug store shall have to supply all medicines and chemotherapy drugs as per prescription at the rate of maximum 10% extra on the purchase price but should not exceed the MRP.
5. The drug store should be within 200 metres radius (aerial) from AHPGIC campus.
6. The selected drug store for empanelment has to submit performance security in the form of Bank Guarantee from any nationalized bank amounting to Rs. 5,00,000/-, which shall be valid through the duration of the agreement period. If the initial agreement period is extended, then the Bank Guarantee should also be similarly renewed.
7. The empanelled drug store should always provide medicines and medical consumables as per prescription with minimum six months of expiry date.
8. Any conditional tender will not be accepted and will be rejected outright.
9. No advance payment will be made against execution of order. The required items are to be procured on credit basis, and payment will be made after completion of all formalities and procedures. The authority will not be liable for delay in payment in an unavoidable circumstance like paucity of funds, etc.
10. Bidders qualified after opening of the technical bid only shall be called for opening of price bids, the date and time of which shall be intimated in due course.
11. No tender beyond the stipulated date & time will be accepted, and **Tenders without EMD (exempted for firms with MSME certificate) and tender paper cost will be rejected outright.**
12. Original documents shall be produced for verification if asked for.
13. If any information/documents furnished by the tenderers with the tender paper are found to be misleading or incorrect at any stage, their tenders will be cancelled and the said tenderers shall be barred from taking part in any further tender process in subsequent years.

14. Either the tenderer or his/her authorized representative may remain present at the time of opening of the tenders. However, their absence shall not be a bar for opening of tenders.
15. The selected bidder shall not discontinue supply during the contract period under any circumstances. Otherwise, the performance security will be forfeited and legal action as deemed proper shall be taken against the selected bidder.
16. The successful bidder shall sign a MOU/Agreement with the authority as per the said terms and conditions and anything more as decided by the authority may be included within the same.
17. The undersigned reserves the full right to accept in full or part or reject any or all the tenders without assigning any reason thereof.
18. The Authority reserves the right to terminate the Agreement during initial period after giving one month's notice. The Agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, etc.
19. The Authority reserves the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome any problems encountered at a later stage of the tendering process or thereafter.
20. In the event of any dispute arising in respect of the clauses of the Agreement, the same shall be resolved through negotiation; however, the decision of the Authority shall be final and binding on all parties.
21. All legal disputes shall be finalized under the jurisdiction of the High Court of Odisha, Cuttack.


18/12/2023
Director
AHPGIC, Cuttack

UNDERTAKING

(To be typed in the letterhead of the bidder)

I/we _____ do hereby undertake that:

- ❖ Our medicine store is within 200 metres radius (aerial) from AHPGIC Campus.
- ❖ I/we shall provide all required medicines including chemotherapy drugs to the patients as per prescription submitted by the patient.
- ❖ If any problem is faced by the patient due to late supply of medicines, I/we shall be held responsible and bear compensation as deemed suitable by the Administration of AHPGIC, Cuttack.
- ❖ I/we have drugs not less than 75% of the commonly prescribed medicines including chemotherapy drugs.
- ❖ In case of any negligence/supply of duplicate medicines, I/we shall bear the penalty charges as decided by the Administration of AHPGIC, Cuttack.

Place:

Date:

Signature of the bidder with seal