



**OFFICE OF THE DIRECTOR**  
**ACHARYA HARIHAR POST GRADUATE INSTITUTE OF CANCER**  
**(Formerly: Acharya Harihar Regional Cancer Centre)**  
**CUTTACK-753007 (Odisha)**  
**Tel.No: 0671-2304264, Fax No: 0671-2304683,**  
**Email: ahrccdirector@gmail.com**

No. 1096 / AHPGIC, Cuttack  
S-30/2019-22

Date: 9-3-2023

**TENDER CALL NOTICE**

Sealed tenders in two-bid system are invited by the Director, Acharya Harihar Post Graduate Institute of Cancer, Cuttack-753007 (previously known as Acharya Harihar Regional Cancer Centre) from competitive parties for collection, transportation, treatment, and disposal of Bio-Medical Waste of this institution for a period of three years from the date of signing of MOU. Tenders complete in all respects should reach the office of the undersigned by 5 PM on 31.03.2023 through Registered Post/Speed Post only, which will be opened on 03.04.2023 at 1 PM in the Office Chamber of the Director, AHPGIC, Cuttack. The last date and time of receipt of pre-bid queries through mail (ahrccdirector@gmail.com/ntstore.ahrcc.2019@gmail.com) is hereby fixed on 15.03.2023 by 2 PM. **Queries submitted on the pre-bid date shall not be entertained under any circumstances.** The date of pre-bid meeting has been fixed on 16.03.2023 at 1 PM.

Interested bidders are to submit "Technical Bid (Cover-A)" and "Financial Bid (Cover-B)" for collection, transportation, treatment, and disposal of Bio-Medical Waste of AHPGIC in sealed envelope marked "Tender for BMW Management and Disposal" on top.

The bidder has to examine all instructions, terms, and conditions of the tender document. Failure to furnish information and documents required for bidding shall be liable for rejection.

The hospital administration is not bound to accept any bids and reserves the right to reject any/all bids and/or terminate the selection process at any time prior to the award of contract without assigning any reason thereof.

**TECHNICAL BID (COVER-A)**

1. The firm/company/agency must have valid authorization by Odisha State Pollution Control Board (OSPCB) for collection, transportation, treatment, and disposal of Bio-Medical Waste.
2. Earnest Money Deposit (EMD) of **Rs. 25,000/-** by way of DD in favour of the Director, Acharya Harihar Regional Cancer Centre, Cuttack from a nationalized bank must be enclosed in the Technical Bid (Cover-A) failing which the tender shall be rejected outright.
3. Self-attested photocopy of PAN Card in the name of the agency/company/firm.
4. Self-attested photocopy of GST Registration Certificate in the name of the agency/company/firm.

5. Up-to-date self-attested photocopy of GST Clearance Certificate.
6. Photocopy of valid labour license with registration no. duly attested by a Gazetted Officer/Notary Public.
7. Photocopy of EPF and ESI registration no. and authority with whom registered duly attested by a Gazetted Officer.
8. The agency must enclose a minimum three years experience certificate in Bio-Medical Waste Management and Handling including treatment and disposal in a BMW treatment/disposal plant from any health institution.
9. List of existing institutions, i.e., name of healthcare institutions, their bed strength, and average daily waste collection being treated by the firm.
10. The bidder should have experience in Bar-Coding system in any Govt. Hospital of Odisha.
11. The bidder should submit an affidavit denoting there are no criminal proceedings against him.
12. The bidder should submit a turnover certificate of not less than Rs. 50 Lakhs during the financial year 2021-22.
13. The bidder should submit IT return copy and balance sheet for the last 3 financial years, i.e., 2019-2020, 2020-21, and 2021-22.
14. Photocopy of valid labour license issued from concerned District Labour Office duly attested by Gazetted Officer/Notary Public.
15. Photocopy of EPF & ESI Registration No. and authority with whom registered duly attested by Gazetted Officer/Notary Public.
16. DD amounting to **Rs. 2000/-** (non-refundable) only in favour of the Director, Acharya Harihar Regional Cancer Centre, Cuttack from a nationalized bank to be enclosed in the technical bid (Cover-A) towards cost of tender paper failing which the bid will be rejected.

**Terms of Reference (ToR) for outsourcing of Bio-Medical Waste Management Services in Odisha**

1. All the workers engaged by the outsourcing agent must have proper uniform to handle bio-medical waste material.
2. All staff of the organization shall bear photo ID card issued by the agency during the period of work.
3. All the personnel to be engaged by the organization should be covered under the statutory government regulations framed from time to time.
4. The authority of the hospital may intimate the agency to withdraw any of his workers from the hospital without assigning any reasons within 24 hours of prior intimation.
5. The agency shall abide by all the existing rules and regulations relating to labour laws, Workmen's Compensation Act, Workmen Insurance, EPF, ESI, etc. This will be the sole responsibility of the agency. In case any liability arises due to nonperformance of the agency or negligence on part of either the agency or its employees, the hospital authority shall not be responsible for the same under any circumstances.
6. Any damage/pilferage to the hospital property due to mishandling or carelessness of the agency or its employees will be realized from the monthly bills submitted by the agency.

7. The agency shall depute qualified and dedicated staff to manage the waste management activity in the hospital and will coordinate in executing the same with the waste management committee of the hospital and be responsible for supervision of the work.
8. All the employees of the agency should be covered under insurance against any personal accidents, and the hospital authority shall not be liable for payment of any compensation in this regard.
9. During execution of work, the agency should follow all standard norms of safety measures/precautions to avoid accidents/damages to men, machines, and buildings, etc. On nonperformance of this clause, suitable fines as decided by the hospital authority will be imposed.
10. The generator of the bio-medical waste, i.e., AHPGIC, shall be responsible for providing segregated waste to the agency. All waste shall be segregated as per the provisions of the BMW (H&M) Rules 1998. Each bag shall be labeled as per the Schedule III and IV of the BMW (H&M) Rules 1998. The coloured containers should be strong enough to withstand any possible damage that might occur during loading, transportation, or unloading of such containers. These containers shall also be labeled as per the Schedule III of the rules. Sharps shall be collected in PPC. The person responsible for collection of bio-medical waste shall also carry a register with him to maintain the records such as name of the generation point, type and quantity of waste received, signature of the authorized person, date and time of collection, etc.
11. It is the responsibility of the agency to place polybags in all the bins immediately after collection of waste is over.
12. The collection and transportation of bio-medical waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste can be fixed after discussing with the waste management committee of this hospital.
13. The bio-medical waste should be collected in a fully covered vehicle. Such vehicle/vehicles shall be dedicated for transportation of bio-medical waste only and is/are not be used for any other purpose.
14. As per the provisions of the Bio-medical Waste (management and handling) Rules 1998, waste falling in most of the categories can be treated in systems based on non-burn technologies. Such waste account for 90% of the total waste streams in a healthcare unit. It is mandatory to impart incineration/deep burial of anatomical and other types of waste falling under categories 1 and 2.
15. The successful bidder/outsourcing agency shall maintain all the records related to bio-medical waste management. Daily records shall be maintained for the waste accepted and treated waste removed from the site in details. This record shall include the following details:
  - a. Waste accepted: Waste collection date, name of the ward/department, waste category as per rules, quantity of waste, vehicle number, and receiving date (at site).
  - b. Treated waste removed: Date treated, waste type, waste quantity, vehicle number, and location of disposal.
16. After the award of tender, the successful bidder/agency shall have to sign an MOU with the hospital regarding the detailed scope of services to be executed.

17. The said contract shall be for a period of three years. During this period if at any stage of time the hospital authority finds noncompliance of assigned work, the said contractor will be served a notice period with a notice period of one month for necessary compliance, and if still noncompliance is found, the contract shall be terminated.

*ds* 09/3/2023

Director  
AHPGIC, Cuttack

**FINANCIAL BID (COVER-B)**

**ANNEXURE-I**

| Sl. No. |                                                  |                       |
|---------|--------------------------------------------------|-----------------------|
| 1       | Name and address of the Organization/Agency      | Price excluding taxes |
| 2       | Charges per bed per day                          |                       |
|         | a. Including supply of waste collection polybags |                       |
|         | b. Excluding supply of waste collection polybags |                       |

Date:

Place:

Signature of the bidder with seal

**N.B.:** *The financial bid details as above are to be typed in the bidder's letterhead only.*